



**Institute on Taxation and Economic Policy**

1616 P Street, NW □ Washington, DC 20036 □ (202) 299-1066

## **JOB ANNOUNCEMENT**

### **Senior Policy Analyst**

**The Institute on Taxation and Economic Policy (ITEP)** is seeking a senior policy analyst for our state fiscal policy work.

We are a non-profit, non-partisan research and education organization that works solely on government taxation and spending policy issues. Since its founding in 1980, ITEP's work has played a key role in educating the public and informing tax reform debates around the country. ITEP strives to present analyses describing potentially complicated tax issues in an accessible and straightforward format. Our research and analyses are relied on by the public and policymakers.

**We are seeking to fill a senior level policy analyst position in our Washington DC office. Candidates for the position must have:**

- An interest in tax fairness and adequacy issues;
- Excellent written and verbal communications skills, including the ability to communicate technical information clearly to lay audiences both in writing (op-eds and policy briefs) and through public speaking.
- Strong analytical and quantitative skills, and an interest in problem-solving.
- Self-motivation, ability to work independently, and ability to prioritize tasks.
- Willingness to work as a part of a team.

The ideal candidate is an energetic and skilled researcher with training or experience in economics or public policy.

ITEP offers competitive salaries and excellent benefits.

The Policy Analyst reports to ITEP's Executive Director. This position is full-time and based in Washington, DC.

Applicants should mail a resume, brief writing sample, and salary requirements to:

Senior Policy Analyst Search  
The Institute on Taxation and Economic Policy  
1616 P Street, NW  
Suite 200  
Washington, DC 20036

**E-mail applications are accepted at: [itep@itepnet.org](mailto:itep@itepnet.org)**

ITEP is an equal opportunity employer.